

At *KIWI* we are soaring...

Striving for success

Owning our actions

Ambitious

Respectful, reflective, resilient



Kiwi Primary School  
Hubert Hamilton Road, Bulford Camp, Salisbury,  
Wiltshire, SP4 9JY  
Tel: 01980 632364  
e-mail: [admin@kiwi.wilts.sch.uk](mailto:admin@kiwi.wilts.sch.uk)  
Headteacher: Mrs L Eatherington

Dear Parent/Carers,

#### Changes to Drop Off and Pick Up Arrangements for Pupils

Following careful monitoring of the children's arrival and departure from school, we have identified significant concerns relating to the safety and behaviour of pupils during their journeys to and from school each day. It has come to our attention that several unsafe situations and incidents have occurred, including children engaging in hazardous behaviour such as playing chicken across the main road through Bulford, as well as arguments and physical altercations, some of which have involved parents.

In response to these troubling observations, we have made the decision to implement revised procedures which will be phased in across Terms 5 & 6 of this academic year and fully in place by September 2026. We are phasing this process in order to allow families to put relevant child care measures in place. From **Thursday 3<sup>rd</sup> September 2026** all children in **Year 4 and below** must be **accompanied to and from school by an adult**. Pupils in Year 5 and Year 6 will continue to be permitted to travel unaccompanied upon receipt of signed parental permission to do so.

We recognise that this adjustment may present challenges for families with children in both Key Stage 1 and Key Stage 2, who currently need to drop off and collect from two different playgrounds. To address this, from after Easter, all children from Year 1 through to Year 6 will be expected to arrive at and be collected from the Key Stage 2 playground. To accommodate the increased numbers using this area, both gates—namely, the gate accessible via the pathway from the main road and the gate reached from Harrington Drive—will be open between 8.30am and 8.40am. Please note that Harrington Drive is a private road and can be used for access only. If you do use this gate, please be respectful to our neighbours and ensure that your park considerately and not in such a way as to cause an obstruction.

Parents of children in Years 1 and 2 will be expected to remain with their children on the playground between 8.30am and 8.40am and we strongly encourage parents of Y3 & Y4 children to do the same. At 8.40am, children will be asked to gather, at which point their Class Teacher will come out to collect them. Furthermore, we will not permit Year 5 or Year 6 pupils to accompany younger siblings home, as we consider them too young to bear such responsibility. Therefore, parents must ensure that an adult is present on the Key Stage 2 playground at 3.10pm to collect children in Years 1 & 2. From September 2026, this will be extended to include children in Years 3 & 4 who will no longer be allowed to leave the school site until an adult has collected them.

EYFS children will be accessing the site through the side gate near the car park barrier, from where they will be met by their class adults and will enter the back door to the EYFS corridor. We appreciate that children with older siblings will need to be with their parents at 8.40am and 3.10pm for drop off and collection. Mrs Lester is aware of who these children are and is happy for them to be dropped off and collected after their older siblings.

At present there are no changes to the drop off and collection arrangements for children who attend Lakeside Resource Base.

There are also no changes to Wrap Around Care drop off and collection and these children will continue to be escorted to and from our Wrap Around Care provision by staff.

At *KIWI* we are soaring...

Striving for success

Owning our actions

Ambitious

Respectful, reflective, resilient



Kiwi Primary School  
Hubert Hamilton Road, Bulford Camp, Salisbury,  
Wiltshire, SP4 9JY  
Tel: 01980 632364  
e-mail: [admin@kiwi.wilts.sch.uk](mailto:admin@kiwi.wilts.sch.uk)  
Headteacher: Mrs L Eatherington

To summarise:

**From Monday 13<sup>th</sup> April:**

- The two gates to the KS2 playground will open at 8.30am and close shortly after 8.40am.
- Two Senior members of staff will be available on the playground to greet the children.
- Teachers will greet all Y1 to Y6 children at 8.40am and take them to their classrooms.
- At home time, the gates to the KS2 playground will open at 3.10pm. All Y1 to Y6 children will be escorted to the KS2 playground, where KS2 children with parental permission to walk home unaccompanied will be dismissed and allowed to go home and the remaining KS2 and all KS1 children will be collected by an adult.
- EYFS children will enter the side gate at 8.35 – 8.45am where they will be met by their class adults and will leave via this gate at the end of the day when they will be handed over to the adult collecting them.

**From Thursday 3<sup>rd</sup> September**

- An adult must accompany all children from **Y4 and below** to school.
- Children in **Years 1-4** will remain the **responsibility of their parents/trusted adult** until their class teacher gathers them round at 8.40am.
- At home time, the gates to the KS2 playground will open at 3.10pm. All Y1 to Y6 children will be escorted to the KS2 playground, where Y5 and Y6 children with parental permission to walk home unaccompanied will be dismissed and allowed to go home and children in **Y1 to Y4 will be collected by an adult.**

Please note the same rules will apply to children accessing our after-school enrichment clubs which finish at 4pm. From September, all children attending an after-school enrichment club who are in Year 4 or below will not be allowed to go home until an adult arrives to collect them.

We trust that these measures will enhance the safety and well-being of all our pupils, and we appreciate your cooperation in adhering to these new arrangements.

Yours Sincerely,

**L Eatherington**

Mrs L Eatherington

Headteacher